

**BOARD OF SELECTMEN
MINUTES OF MARCH 8, 2016
SHEPARD MUNICIPAL BUILDING**

PRESENT: Dario F. Nardi, Chairman, Robert E. Lavash Sr., Vice-Chairman, James A. Gagner Jr., Clerk
ATTENDEES: See attached listing

Chairman Nardi called the meeting to order at 7:00 and led the Pledge of Allegiance in the Selectmen's Meeting Room in the Shepard Municipal Building.

Chairman Nardi announced that tonight's meeting was being both video and audio taped and requested anyone in the audience to disclose if they are recording tonight's meeting. Ms. Colleen Montague acknowledged she was audio recording.

Minutes

Motion to accept the open meeting minutes of February 23, 2016 as written made by Mr. Gagner; second: Mr. Lavash – unanimous

Old Business

Un-registered vehicles: Mr. Gagner offered brief update on the matter, having spoken with the Police Chief.

Mr. Gagner noted that Heal, Inc. is having their civil engineer look at the building (Wrights complex) and progressing on their application.

On the matter of the cell tower, company he has been working with is finalizing paperwork in preparation of meeting with the Planning Board.

Ms. Jessica Gauthier, updated the Board on the proposed Race Run/Walk she introduced to the Select board last year. The event scheduled for Sunday June 19, 2016 is a 4 mile free kid's fun run. The Police Chief is in support of the event and has cleared the route from WCES to South to Crouch to Reed and end back at the school. Participants include Team Hoyte and grades 3, 4, 5 and 6 that are part of the WCES Youth Running Club. Additional information can be found on Face book and a website developed with the assistance of Ms. Sullivan. The group is accepting donations; Mr. Duff is assisting with grants. Registration can be found on the WCES webpage.

Mr. Nardi remarked on a recent meeting with members from the Planning Board, Water Departments and Board Health regarding the recent concerns over water wells in the Reed Street area. DEP is set to expand the perimeter and do some additional testing. Although no indications at this time, if additional testing should be needed, funding for this could be sought by way of town meeting article as well as resources that may be available through CMRPC.

Street Light conversion – Mr. Nardi stated he had received notice from National Grid that the light fixtures audited have depreciated substantially, therefore could be purchased by the Town for \$1.00; the documents for the purchase are in the process of being prepared. The initial audit had estimated the cost to purchase around \$19,000 to \$50,000. this development represents a huge savings to the Town. Lastly, he recently met with Jason Tanko, discussing an information meeting with residents (TBD) to answer questions on the project.

Correspondence

The Board reviewed the following:

1. Chief Lavoie submitted his monthly fire department report as of February 2016. *Noted*
2. James McKeon submitted the monthly Emergency Mgmt. /CERT report for February 2016. *Noted.*

3. The office received a request from Greg Majewski requesting a key for future use at the MOB for Warren Youth Soccer. *Following a brief discussion, there was a consensus of the Board to not issue any additional keys and have WYS adhere to current policy on use of GYM. Mr. Lavash stated he would make an effort to secure a copy of the key to the equipment room for the office to have in the lock box.*
4. The Rabies Clinic will be held on Saturday, March 12th from 9:00 AM to 11:00 AM at the Warren Highway Garage located at 87 Brimfield Road. The Town Clerk will be present to issue licenses. *Noted*

Highway – Request for reimbursement submittal under Chapter 90 funding. Vote expected

Request for reimbursement submittal: Kay Hill \$ 14,870.21 & Brimfield Road \$ 59,447.38

A motion to approve and have Chairman sign, made by Mr. Lavash; second Mr. Gagner – unanimous.

Agreement by and between Town and Lenard Engineering, Inc. – notice to proceed for Highland Street Engineering Services, contract fee of \$37,490.00 identified as Phase II CDF1 - FY2015 CDBG program. Vote expected – Chair to sign.

A motion to approve agreement and have Chairman sign, made by Mr. Lavash; second: Mr. Gagner – unanimous

City/Town Owner Agreement – FY15 CDBG Housing Rehab project in Brookfield, (\$26,000.) vote expected

A motion to approve agreement and have Chairman sign, made by Mr. Lavash; second: Mr. Gagner – unanimous

FY 2017 Budget Discussion(s)

Mr. Lavash on behalf of the Parks Department asked that funding for Fireworks for the Town’s 275th Celebration be considered. A concert on the Common could be done in conjunction with the event, this following the suggestion by Mr. Delanski for an event to be held around Labor Day. Mr. Lavash estimates \$11,000 would cover the costs of the Fire Dept.; fireworks and concert. Mr. Nardi agreed the Board would take under consideration after reviewing the total budget. Mr. Nardi would like to see Parks put forth an Article vs. adding to the budget.

There was an inquiry made as to the time frame for the Fireworks, as FOTTH may be interested in combining efforts to include their annual Duck Race fundraiser.

There was some discussion on the matter of tree trimming along the utility poles / street lights and wires. Mr. Nardi remarked that costs associated with clearing are factored into the total costs as per the audit. Mr. Don Nickerson cautioned the Board to review the National Grid documents regarding the street light purchase carefully, to have provisions for future tree trimming around poles and wires.

Mr. Mongeon requested a joint meeting with the Finance Committee; to review/discuss dept. and school budgets. Mr. Nardi has requested a meeting with West Brookfield and noted there is an upcoming meeting which is to include both Towns and the school.

Treasury Warrants and Invoices

Motion to approve the following warrants made by Mr. Gagner; second: Mr. Lavash – unanimous

<u>Date</u>	<u>Warrant #</u>	<u>Amount</u>	<u>Date</u>	<u>Warrant #</u>	<u>Amount</u>
02/29/2016	120	34,547.14	03/07/2016	124	35,607.56
	123	136,213.47		126	89,454.17

Motion to approve the following warrants made by Mr. Nardi; second: Mr. Gagner – 1 abstention

<u>Date</u>	<u>Warrant #</u>	<u>Amount</u>	<u>Date</u>	<u>Warrant #</u>	<u>Amount</u>
02/29/2016	121	372.30	03/07/2016	125	372.30

Motion to approve the following warrants made by Mr. Nardi; second: Mr. Lavash – 1 abstention

<u>Date</u>	<u>Warrant #</u>	<u>Amount</u>	<u>Date</u>	<u>Warrant #</u>	<u>Amount</u>
02/29/2016	122	2,130.00	03/07/2016	127	840.00

New Business

Mr. Brian Corriveau stated he was a candidate for both Selectmen and three year term on Planning Board, he feels there are serious problems in the town that need to be discussed. Mr. Nardi appreciates Mr. Corriveau interest in running for office; once the pool of applicants is determined a candidate’s night forum could be considered for mid to late April.

Mr. Lavash has three items – he reported that a quote for additional drainage pipe work at the Town Hall came in at \$545.00. With funding identified, there was a consensus of the Board to proceed with the work. Second, the installation of the automatic push button system to the main door is taking place this week. Lastly, he made note of a recent communication from the Highway Surveyor on concerns over the beaver dam on state property; he would like the Board to allow him [H. Surveyor] to reach out to the state on what can be done about the concern. There was a consensus of the Board to have Highway reach out and keep the Board informed.

Mr. Gagner extended congratulation to the Quaboag Cougars to both boys and girls basketball teams who are playing again this upcoming weekend and wish them the best of luck.

Mr. Nardi asked Ms. Colleen Montague about Warren news now covered in the Ware River News versus the Quaboag Current. Ms. Montague confirmed the recent change in coverage and publication.

Next Meeting Date: March 22, 2016 @ 7:00 PM

Motion to Adjourn made by Mr. Lavash; second: Mr. Gagner – unanimous at 7:47 PM.

Respectfully submitted,

Lorena Prokop
Administrative Secretary

James Gagner, Clerk